

# MOULSOE PARISH COUNCIL MEETING MINUTES

Minutes for the meeting of Moulsoe Parish Council held on  
**Tuesday 8 May**, at Moulsoe Millennium Hall at 8pm

Present Councillors: Chair Steve Waters (SW); Deputy Chair Nigel Richards (NR); Chris Oakley-Holton (COH); Tania Gray (TG)

Ward Councillors: Peter Geary (PG); Keith McLean (KM)

Public: None

Clerk: Kay Hamilton (KH)

Prefix for all Minute items **1805/**

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|-------|---|--|
| 1     | Apologies   | David Hosking (DM)   |
| 2     | Election of Chair and Vice Chair                                      | SW was re-elected as Chair proposed by NR and seconded by TG<br>NR was re-elected as Vice Chair proposed by COH seconded by SW   |
| 2.1   | Declaration of Office   | SW & NR signed declaration of office   |
| 2.2   | Review of Councillors register of Interest                            | No change  |
| 3     | Disclosures of Interests  | SW's employer hosts the domain for www.moulsoeparish.org.<br>SW and his employer IDNet are providing improved broadband to Moulsoe.<br>NR farms land around Brooklands Farm for the applicant.   |
| 4     | Minutes of the Last Meeting   | The minutes of the meeting on 26 March 2018 were signed as a correct record by SW.   |
| 5     | Public's Representations  | None   |
| 6     | Ward Councillors' Update  | <u>HIF Bid Meeting</u><br>Need to understand how to deal with this, aim is to stop the bid either by MK Council or by engaging with the process and pulling the process down in some way. SW has contacted Sarah Gonsalves, and also spoken to Chicheley. Meeting is sensible as need to be seen to be engaging with every stage. Need to persuade MK Council that it's not in their interest to be following it up. If that fails need to deal with it with a campaign against it through the government. There was no consultation for phase 1. Need to make sure that consultation is open and transparent and allows the all the village parish Councils and residents to put their oppositions across in a public way. Meeting to be arranged as soon as possible. <b>KH</b> to liaise with MK Council.<br><u>Local Elections</u><br>MK Council now has 24 conservatives, 21 Labour, 12 Lib Dems. Still no overall control.<br><u>Speed Watch Trial</u><br>Other parishes in the ward are trialling the speed watch kit and see how they get on. Ward Councillors may be considering using some of their ward budget to fund the equipment. It would be available for villages within the ward. Data from SIDS could be used for locations for the mobile camera van. Currently no feedback from data collected from Speed Watch results or SIDS to speed watch teams. That would be appreciated from volunteers. |
| 7     | <b>Parish Council Business &amp; Matter Arising from Last Minutes</b> |  |
| 7.1   | Traffic and Roads   | Potholes – a continuing problem, that was discussed at the Parish Open Meeting   |
| 7.2   | HIF Meeting   | As discussed with Ward Councillors   |
| 7.3   | Adoption of Phone Box   | As discussed at the Parish Open Meeting. Discussion continued on as to the costs involved in using the box for a second defibrillator, Council agreed that a budget of £1000 would be acceptable. <b>COH</b> and <b>SW</b> both have contacts so will make enquiries. <b>KH</b> to contact Open Reach.   |
| 8     | <b>Finance and Administration</b>                                     |  |
| 8.1   | Annual Audit  |  |
| 8.1.1 | Annual Governance   | Council approved Section 1 and SW signed   |
| 8.1.2 | Statement of Accounts   | Council approved Section 2 and SW signed   |
| 8.2   | Accounts  | <ul style="list-style-type: none"><li>• Council approved Year End accounts</li><li>• Bank balance of £9324.17 and accounts as at 27 April 2018 approved by SW.</li></ul>   |
| 8.3   | Payments  | Following payments were approved;  |

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		<ul style="list-style-type: none"><li>• Grass cutting expenses £50</li><li>• Moulsoe Mail Spring £18</li><li>• BALC subscription fees £64.11</li></ul>
8.4	Insurance Renewal	Council approved 2018-19 Insurance policy with Inspire and premium of £344.11
8.5	GDPR	<ul style="list-style-type: none"><li>• Council approved the purchase of Office 365 at a cost of £4.80 per user for use for all council administration. The implementation of this will meet the requirements for GDPR.</li><li>• Council approved the cost for ICO registration £40 as required for GDPR</li><li>• It is now thought a DPO may not be needed. There is a local DPO that will charge £150 per year, should the Act require a DPO to be appointed.</li><li>• SW to obtain .gov.uk address for Moulsoe Parish Council. Council agreed.</li></ul>
8.6	Governance	Standing Orders - Council reviewed and adopted. Financial Regulations – Council reviewed, amended and adopted.
9	<b>AOB</b>	
	Planning	18/01097/FUL – Brooklands Farm Cottages – any comments will be sent through to KH
	Councillor Vacancy	Position still needs to be filled
	Data Retention/Disposal	To comply with GDPR a policy will need to be adopted before paperwork in the files is processed <b>KH</b> to create and council will adopt at the next meeting.
10	Upcoming Meetings	Costain Galliford Try - Monday 14 May 2pm MPC – Tuesday 10 July 8pm Millennium Hall NAG - Wednesday 16 May 7.30pm Emberton MKALC - Tuesday 22 May 7.30pm Shenley Brook End Olney Ward Forum - Wednesday 13 June 7.30pm Olney Centre Parishes Forum – Thursday 14 June 7pm Civic Offices
	Meeting Closed	9.55pm
	Signed	Dated

Draft for Approval at Next Meeting