

MOULSOE PARISH COUNCIL ANNUAL MEETING AGENDA

for the annual meeting of Moulsoe Parish Council to be held on Tuesday 14 May 2019
at Moulsoe Millennium Hall at 8.30pm

To the members of the Council:

You are hereby summoned to attend the Annual General Meeting of the Moulsoe Parish Council for the purpose of transacting the following business.

PLEASE NOTE the meeting will be recorded to enable accurate minutes to be produced

1. Apologies for Absence	
2. Election of Chair and Vice Chair	
2.1 Declaration of Office	Councillors to sign declaration
2.2 Declaration of Members interests	Councillors to complete
3. Disclosures of Interests	Members to disclose any conflict of interests
4. Minutes of the Last Meeting	To resolve that the minutes of the meeting 12 March 2019 circulated to members signed as a correct record
5. Public's Representations	Representations from members of the public
6. Ward Councillors	Ward councillors to update
7. Parish Council Business	
7.1 MK East	To discuss boundary review in connection with Newport Town Council Letter of 11 April 2019
7.2 Millennium Hall/Play Area	To discuss littering of Play Area from Hall bookings following a complaint
7.3 Noticeboards & phone Kiosk	To organise maintenance of all
7.4 Weed Machine	To discuss service agreement
7.5 Safer MK Sharing Protocol	To discuss and sign
8. Finance & Administration	
8.1 Annual Audit	
8.1.1	To review Internal Auditors Report
8.1.2	To approve Section 1, the Annual Governance Statement
8.1.3	To approve Section 2, the Statement of Accounts
8.1.4	To approve and sign exemption from Limited Assurance review
8.2 Accounts	To approve Year end accounts 31 March 2019 To confirm Account Balance of £10499.51 To approve the accounts as at 29 April 2019
8.3 Payments	To approve payments to BALC 2019-20 subscription fees £66.10 Auditing Solutions- Internal Audit £180 For information already paid Iprint Moulsoe Mail Spring £18 Idnet Domain registration for gov.uk £36
8.4 Governance	Review and adopt updated Standing Orders Review and adopt Financial Regulations
9. Upcoming Dates	
Next Council Meeting	Tuesday 9 July 8 pm
Local Meetings	Olney Ward Community Forum- Wednesday 15 May 7.30pm Emberton Olney Ward Forum - Wednesday 19 June – 7.30pm Lavendon Parishes Forum – Thursday 20 June – 7pm Civic Offices

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Meeting Closes